



## **LaserBlazers Training**

**Founded 2016**

**213 Highway 17 South, Suite B**

**East Palatka, Florida 32131**

**386-385-3274**

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**TRAINING CENTER FOR  
ELECTROLYSIS  
LASER HAIR REMOVAL  
SKIN CARE**

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**Volume One  
2016**

**[www.LASERBLAZERS.com](http://www.LASERBLAZERS.com)**

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# LaserBlazers Training

Founded in 2016 and is governed by

**Judy Adams, CME**

**This school is not affiliated with any other training institute.**

## **Administration:**

Judy Adams, CME  
Director

William Gilbert, Mgr.

## **Faculty:**

Judy Adams, CME  
License #EO32 (Electrolysis)  
License #FB0710742 (Facial Specialist)

Electrology Training: Diploma/Electrolysis Institute of Florida, Miami, FL

Skin Care Training: Diploma/Santa Fe Community College, Gainesville, FL

## **Instructor**

Cathy Wasmund, CME  
License #EO1270 (Electrolysis)  
License #FB 9727390 (Facial Specialist)

Skin Care Training: Diploma/Orange Park Beauty Academy

Electrology Training: Diploma/Orlando Institute

## Mission

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The mission of LaserBlazers Training is to provide a learning environment that prepares graduates for the workplace so that they can enjoy a successful and rewarding career in all modalities of hair removal and skin care. LaserBlazers Training provides ongoing flexibility to meet the needs of students while maintaining the highest of standards. We believe that it is essential to evolve with industry innovations and support the industry with active involvement. Our goal is to provide the resources necessary for all students to be successful in their career choice.

## Philosophy

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LaserBlazers Training is designed to prepare an individual for employment in the esthetic environment of hair removal and skin care. LaserBlazers Training keeps its instructor/student ratio small to allow instructors to devote more individual time to students, which in turn enhances the quality and level of learning outcomes.

As a continuing education provider for decades, we strive for excellence and up-to-date material. All of our instructors maintain a high level of continuing education, and in many instances, are providers of continuing education in the profession. Staying current with industry trends exposes students to more learning opportunities and fosters more confidence in making industry/career choices. LaserBlazers Training maintains state-of-the-art equipment so that students are trained on equipment choices that are common in the industry.

## Licensure

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Licensed by the Commission for Independent Education Florida Department of Education  
License # 5781

Additional information regarding this institution may be obtained by contacting the  
Commission at 325 West Gaines Street, Suite 1414  
Tallahassee, FL 32399-0400  
888-224-6684 (toll-free)

## Professional Memberships

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### Current

- Electrolysis Society of Florida (past president)
- Society of Clinical & Medical Hair Removal (past president)

### Past

- International Guild of Professional Electrologists
- American Electrology Association

## Ownership & Statement of Legal Control

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LaserBlazers, LLC is a registered corporation in East Palatka Florida. It is governed by the CEO and President.

The CEO and President is Judy Adams, CME  
213 Highway 17 South, Suite B (school location)  
East Palatka, FL 32131

William Gilbert, Mgr.

## Admission Policy and Requirements

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Prior to admission all applicants are required to visit the school and meet with a faculty member to tour the facility. The faculty member will then discuss goals and expectations with the student, and determine if the LaserBlazers Training will be a good fit for the student and the school.

All students must be at least 18 years of age and possess a high school diploma or higher, or have a general education development certificate (GED) or recognized equivalent. Documentation is required. Discrimination based on sex, race, religion, financial status, or country of origin or residence is not tolerated nor practiced. Training is offered to all applicants on an equal basis, regardless of race, color, gender, sexual orientation, age, religion, and national and ethnic origin.

A student interested in applying may begin the process by completing the Application for Admissions. This may be obtained by contacting the school Admissions office.

Applicants must meet the following requirements to be admitted to LaserBlazers Training:

- Complete the application form and submit it to the Admissions Office at the address on the form.
- Submit a transcript or diploma, or recognized equivalency confirming High School Graduation, or a GED. Students who have graduated from a foreign high school must sign a statement indicating that they are a foreign high school graduate. Students will be responsible for providing foreign transcripts and diplomas translated into English by a translation service. Said documents will be evaluated by a recognized third party translation/evaluation provider.
- Submit proof that you are a U.S. Citizen, Permanent Resident or on a legal status allowing you to study in the United States.
- Upon acceptance, a student must complete an Enrollment Agreement, provide a copy of their social Security Card and Driver's License (or other form of government issued ID) and complete all necessary paperwork.
- Any costs incurred for required supporting documents shall be the responsibility of the applicant.

## Student Career Placement

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LaserBlazers Training does not guarantee or provide job placement for its graduates. However, we will assist students in obtaining employment when such opportunities present themselves. Any student may request assistance. We will make every reasonable effort to assist students in finding employment.

## Conduct and Personal Appearance

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It is the primary concern of LaserBlazers Training to provide all students and staff with a safe, healthy and educational environment. LaserBlazers Training has developed a code of conduct in order to achieve this goal and each student will be provided a copy at orientation. Students must conduct themselves in a professional manner at all times. A student may be placed on probation for one or more violations. If a student repeatedly abuses the code of conduct, that student may be removed from the program at the discretion of the Director. LaserBlazers Training reserves the right to dismiss any

student whose behavior is deemed inappropriate and disrupts the learning environment for other students, or presents potential harm or damage to the reputation of the school.

## Facility

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Located within a licensed professional facility, the training center provides an environment conducive to all phases of training. The facility is a part of a family practice medical center in order to stay in compliance with current state laws regarding the medical supervision for laser hair removal treatments and other procedures that would require or benefit from having immediate physician oversight.

The 865 square foot facility has 3 large treatment/classrooms with computerized equipment for practical training in a clinical environment. The largest room is designed as the student training room and accommodates PowerPoint lectures, videos, audio presentations and general instruction, as well as space for students to apply hands-on practical work. A central hand-washing area is convenient to all work areas. A break room and restroom are also located in the facility. There is a large storage room for supplies, record keeping, sterilization and on-site laundry.

LaserBlazers Training is proud of its library. With the 30 years of experience and involvement in the industry, we have an extensive cache of reference books – some signed by their authors – as well as many articles, videos and CD's to enhance your learning experience and provide an historical view of our profession.

LaserBlazers Training is a non-smoking facility.

## Appearance/Dress Code

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LaserBlazers Training requires each student to observe the school appearance/dress code. Dress code includes a uniform, which must be clean and wrinkle free, and closed toed shoes. Color of the uniform varies with each program. Students are required to attend class in the appropriate uniform, and have a clean and groomed appearance at all times.



## Conduct

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Inappropriate behavior will be handled according to severity. LaserBlazers Training can and will take actions, at its discretion, such as warnings, suspension, or dismissal to protect the learning environment, and the reputation of the training program.

Students agree at the time of enrollment that the school has the right to impose penalties for inappropriate behavior. Inappropriate behavior will be documented and document(s) will be placed in the student's permanent file.

## Drug Policy

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LaserBlazers Training has a zero tolerance policy for drugs and alcohol. No student, instructor, or employee may be on the school premises if they are impaired due to the influence of any substance, legal or illegal. If impairment is suspected, the student may be required to submit to a drug test, at the student's expense. While LaserBlazers Training recognizes that prescription medications may sometimes be necessary, if those medications cause impairment, that individual will be required to cease duties/activities within the training program until such conditions have been resolved.

As a drug free and alcohol free environment, individuals under the influence may be subject to immediate dismissal and/or removal. Students may request counseling for substance abuse and will be referred to community resources.

## No Smoking Policy

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Smoking will not be tolerated inside the school offices, or any clinic site. There is a designated zone for smoking outside of the building.

## Sexual Harassment and Anti Hazing Policy

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The administration of LaserBlazers Training takes the issue of sexual harassment very seriously. Sexual harassment includes unwelcome sexual advances or offensive comments, gestures, or physical contact of a sexual nature between and/or among

students, patients and staff. Sexual harassment or harassment because of age, race, color, religion, or national origin will not be tolerated. This includes any kind of intimidation or discrimination. Investigation of such concerns will be undertaken promptly and handled confidentially. Behavior that degrades the integrity of another student (hazing) will not be tolerated. If a student or employee feels that he or she has suffered a form of discrimination or harassment, that individual should immediately contact the school's director. Students or staff involved may be subject to termination.

## Discipline

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Students are required to adhere to all policies and procedures as outlined in this Student Catalog. Any student that is found in violation of these policies and procedures by a faculty member and appropriately reported to the Director may be subject to any or all of the following consequences:

- Receive a disciplinary notice with a copy placed in the student's file.
- Dismissal from class and/or suspension from school for repeated violations of policy.
  - Suspensions longer than 14 calendar days will be considered as a forced leave of absence, and cannot be longer than the maximum allowable Leave of Absence.
- Withdrawal from school for the accumulation of three (3) dismissals from class and/or suspensions.
- A student may also be suspended or permanently dismissed if charged with violent or sexual misconduct, even if the alleged conduct occurs outside of school. In such cases, the student will not be allowed to attend the LaserBlazers Training program until the charges are cleared. If the charges are not cleared, the student may be dismissed.

The following steps will be taken if a student is in violation of a policy or procedure outlined in this Student Catalog.

### Disciplinary Notice

The student in violation of a policy or procedure outlined in this Student Catalog may be given a verbal warning with an accompanying disciplinary notice. Actions taken may include:

- Informing the student of the policy violated.
- Providing a rationale for adhering to the policy.
- Requiring the student to acknowledge understanding of and intention to comply with the policy in the future.
- Placing documentation of the violation and subsequent conversation in the student's file.

## **Suspension from Class**

A student may be dismissed from class and suspended for egregious and/or repeated violations of policy and procedure outlined in this Student Catalog. Upon suspension from school, the student must set an appointment to meet with the Director prior to returning to school at the completion of the suspension. When the student meets with the Director, a written warning documenting the violation will be issued to the student with a copy placed in the student's file. This process is repeated for each dismissal/suspension. At the third (3<sup>rd</sup>) suspension meeting, the student will be permanently withdrawn from school.

NOTE: A dismissal from class is to be considered a suspension from school and no attendance or academic credit will be awarded during the time of suspension.

## **Withdrawal – Dismissal**

LaserBlazers Training reserves the right to withdraw/drop or dismiss a student for any of the reasons outlined below:

### **Withdrawal**

A student's enrollment status record is changed to withdrawal when a student chooses to drop from the program, or is automatically dropped from the school for attendance, academic-related issues, or financial reasons.

### **Withdrawal Reasons**

- Self-Withdrawal – A student who wishes to withdraw from a program must submit a written, signed, and dated letter informing the school of his/her intentions. This can be done by meeting with the Director and completing a Status Change Form or by submitting a letter via mail, or e-mail. The date the school receives the withdrawal request will determine the date for the withdrawal.
- 14-Days Absent – A student enrolled at least half-time who fails to attend school for 14 consecutive calendar days, during which time school is scheduled, will be withdrawn from the program. Holiday breaks that occur between scheduled terms are not included in the 14-day withdrawal calculation. The 14th day of absence is the date of determination for the withdrawal.
  1. Students attending school less-than-half-time will not be dropped when absent for 14 calendar days if they are not scheduled to be in attendance during that period of time.
- Absences for Part-Time Students – If a part-time student is absent for more than three (3) scheduled classes without communication with the school, the student may be withdrawn. The day of the second absence from the class schedule will determine the date for the withdrawal.
- A student enrolled part-time who fails to adhere to his/her class schedule may be withdrawn. Students may be part-time for three reasons:
  1. Student enrolled with enough transfer credit that their schedule of remaining classes is part -time.

2. Student took a leave of absence (LOA), has returned and is completing only incomplete courses from their time on LOA.
3. Student has completed most of the work in the program and only has make-up work remaining to complete in order to graduate.

NOTE: This only applies to part-time students who are not scheduled to be in class for periods of time that exceeds 14 calendar days.

- Failure to return from a Leave of Absence – A student who fails to return from an approved leave of absence on the scheduled return date will be withdrawn. The day of the scheduled return date is the date of determination for the withdrawal. (See Leave of Absence Policy & Procedure)
- Failure to Pass the Course – A student who fails any course in the program twice or more during one enrollment period may be withdrawn. The day the student is determined to have failed the course is the date that will determine the withdrawal
- Financial Obligations — A student who fails to honor their financial agreements with LaserBlazers Training will be withdrawn. The date that the Director receives drop notification from Accounting or Financial Aid is the date that will determine the withdrawal.
- Unable to Perform Clinical Work on Public Clients— A student that is deemed not ready to work on patients by their third clinical course may be withdrawn from the program. The day the student is determined to be unable to perform treatments on patients is the date that will determine the withdrawal.

## Student Services

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LaserBlazers Training will assist privately and confidentially with any complaints, problems and matters of employment.

LaserBlazers Training will make itself readily available for discussion and review of any academic needs or professional advice that the student may have.

## Financial Aid

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LaserBlazers Training does not offer financial assistance. LaserBlazers Training may offer a payment plan for all programs.

## Registration and Enrollment

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LaserBlazers Training implements 'open enrollment' and can enroll students on a continuous basis. Registration is required at least one week prior to start date. Registration and supply fees are due at this time. A student interview is required. Registration is by appointment only.

## Hours of Operation

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Monday thru Friday  
9:30 am to 5:00 pm

## Class Schedule

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### **Full-time students**

Monday thru Friday  
9am to 4pm

### **Part-time students**

Monday thru Friday  
4pm to 9pm

### **Lunch Hour**

12 Noon

Additional hours or a more flexible schedule may be available and planned in advance, subject to instructor/student schedules.

## Legal Holidays

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LaserBlazers Training observes the following holidays and will be closed: January 1, Memorial Day, July 4, Labor Day, Thanksgiving Day, and December 25. Winter break is scheduled each calendar year: December 15 - January 5 or as otherwise announced.

## Student Records

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Student records are permanently retained by LaserBlazers Training and are available to students upon request. There is a \$25.00 charge for Diploma replacements.

## Attendance Policy

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All students are required to attend classes according to their contract. Students with more than three unexcused absences may be dropped from the program. Students must be punctual. Three excused tardies are permitted. All other tardies must be cleared with an instructor in advance. If a student goes over the maximum tardy limit, counseling will be required. If the student continues this behavior, probation and termination could result. An instructor must excuse all absences and tardies. Students are not eligible for graduation until all requirements are met as prescribed by the Commission for Independent Education.

## Leave of Absence

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A Leave of Absence (LOA) may be granted for a period of 1 to 10 days and must be scheduled in advance unless it is an emergency. An instructor must approve a LOA. A LOA will begin on the last day of documented class attendance. A request for a LOA must be presented in writing within 24 hours of the next scheduled class. Specific dates of absence are required. If the student does not return on the agreed upon date without notifying the school, their contract is subject to termination and a refund will be issued according to the refund policy.

## Interruptions Due to Unsatisfactory Grades

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Students must maintain an overall grade average of 70% in didactic and practical work. If students do not maintain this average, they will be placed on academic probation for one week. During this period the student will be counseled and improvement must be made. If the minimum average is not met within this period- students will be counseled as to the advisability of continuing the program.

## Re-Enrollment Policy

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Terminated and/or cancelled students that desire re-enrollment must follow the required admission policy and requirements. An interview is required and the re-enrollment candidate must present a case on their behalf regarding reinstatement. If accepted, credit for hours previously acquired may be applied providing the hours were

satisfactorily completed and have been paid for according to the refund policy stated herein.

## Graduation Requirements

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A diploma is presented to students that successfully complete the required program of study with a minimum passing grade of 70% in all required subjects. All credit hours and monetary obligations must be met. The diploma will fulfill the educational requirements for students applying for licensure in Florida.

## Grading System

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A	100 - 91	Excellent
B	90 - 82	Above Average
C	81 - 75	Average
D	74 - 65	Below Average
F	64 - 0	Failure

## Cancellation and Refund Policy

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SHOULD THE STUDENT BE TERMINATED OR CANCELS FOR ANY REASON, ALL REFUNDS WILL BE MADE ACCORDING TO THE FOLLOWING REFUND SCHEDULE:

1. Cancellation must be made in person or by certified U.S. mail.
2. All monies will be refunded if LaserBlazers Training does not accept the student or if the student cancels within 3 business days after signing the enrollment agreement and making initial payment.
3. Cancellation after the 3<sup>rd</sup> business day, but before the first day of class, will result in a refund of all monies paid with the exception of the registration fee.
4. Cancellation after attendance has begun, but prior to 40 percent completion of the program, will result in a pro-rated refund computed on the number of hours completed to the total program hours.
5. Cancellation after completing 40 percent of the program will result in no refund.
6. Termination date: The termination date for refund computation purposes is the last date of actual attendance by the student unless earlier written notice is received.

7. Refunds will be made within 30 days of termination or receipt of cancellation notice.
8. A student can be dismissed at the discretion of the Director for insufficient progress, non-payment of fees, or failure to comply with school rules.

ALL PRICES FOR THE PROGRAM ARE AS PRINTED HEREIN. There are no carrying charges, interest charges, or service charges connected or charged with any of these programs. Contracts are not sold to a third party at any time.

## Notification

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Should a student need to file a complaint, need to appeal academic or disciplinary action or has an emergency, they are required to notify the Director or a program instructor immediately.

Most complaints can be resolved in an informal manner. In the event that a complaint warrants more attention and investigation, the complaint will be referred to a complaint committee consisting of the school president, a staff member, and an independent third party. This committee will meet within 21 calendar days of receipt of the complaint. Any and all discussions and meetings will be documented and a copy provided to the complainant at the time of the meeting. If more information from the complainant is required, a letter will be written outlining what additional information is needed. If no further information is needed, the complaint committee will act on the allegations and a letter will be sent to the complainant within 15 days after their meeting, stating the steps taken to correct the problem, or information to show that the allegation was not warranted or based on fact.

Should a complaint not be handled in a satisfactory manner, any student, staff member, or teacher may contact the Commission for Independent Education of the Florida Department of Education, 325 West Gaines Street, Suite 1414, Tallahassee, FL 32399, toll-free telephone number (888) 224-6684.

## Cancellation Policy

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Should a program or course be cancelled, notice will be made at least 30 days prior to the start date. Students that have paid registrations for a cancelled program or course will be offered a full refund of all monies paid to the Institute. Refunds to



enrolled students will be issued to a student within 10 business days of official program/course cancellation notification. Any student currently enrolled in a cancelled program will complete the program as originally scheduled by their enrollment agreement.

## **Transfer of Credits**

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Transferability of credit is at the discretion of LaserBlazers Training, and it is the student's responsibility to confirm whether or not credits will be accepted from another institution. A minimum of 25% of the credits must be taken at LaserBlazers Training.

Students transferring to LaserBlazers Training will be required to provide transcripts from their previous school which verifies credit, grades and clock hours.

Transferring students will be given written and practical skills evaluations, and must pass any exam or evaluation with no less than 70% accuracy. The amount of credit received from another institution will depend upon evaluations and completed time from other institution. Tuition fees will be prorated based on the amount of time and curriculum that is remaining for graduation.

LaserBlazers Training will make student records regarding hours and courses completed available to other institutions upon written request from the student.

## **Course Numbering System**

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The course numbering system uses an alpha numeric identifier. The prefixes are characters that represent the type of course and the suffixes are numbers that represent the sequence in which they are taught.

## **ELECTROLOGY PROGRAM (320 HOURS)**

This program provides comprehensive training in Permanent Hair Removal which includes 200 hours of 'hands-on' time. Didactic material will cover the biological study of the foundations of the skin and hair, and the modalities of Laser and Light-Based Devices, Thermolysis, Electrolysis, and the Blend. Students will be tested on the following subjects: Anatomy, Endocrinology, Integumentary System, Bacteriology, Dermatology, Sterilization, Electricity, Laser Physics, Laser Safety, Florida Laws & Rules, Follicular insertions and treatment. Clear demonstration and practical training will be provided. Upon completion of the program, graduates will be eligible to apply for Licenses in the State of Florida. LaserBlazers Training will assist in the selection of equipment necessary to practice Electrolysis, and/or career placement for graduates per their request.

### **DESCRIPTION OF INSTRUCTIONAL EQUIPMENT**

- **2 U.S. FDA Registered short wave epilators**
- **1 U.S. FDA Registered blend epilator**
- **1 Diode Hair Removal Laser**
- **3 Magnifying Lamps**
- **3 Wall Mount Dental Lights**
- **4 Treatment Tables**
- **4 Operator Stools**
- **1 Autoclave + chemical biological indicators**
- **1 Dry Heat Sterilizer + chemical biological indicators**
- **15 Boxes Needles/Probes (50/box)**
- **50 Forceps/tweezers**
- **24 Needle Holder Tips**
- **1 Ultra Sonic Cleaners with Enzyme Dissolving detergent**
- **4 Covered holding containers for contaminated instruments**
- **4 Sharps containers**
- **3 Cases Non-sterile Disposable Examination Gloves**
- **6 Waste Receptacles**
- **3 Pumps Anti-Bacterial Soaps**
- **2 Cases Paper Towels**
- **1 Roll paper covering for treatment table**
- **36 Cloth towels for table coverings**
- **Tuberculocidal hospital grade disinfectant (concentrate)**
- **2 Bottles Betadine, 3% Pharmaceutical grade**
- **6 Bottles Hydrogen Peroxide and 70% Isopropyl Alcohol**

- **6 Bottles Isopropyl Alcohol**
- **5 Liters Sonogram Gel for use with diode laser**
- **1 Dozen Pkgs. Cotton Balls and Swabs**

## **PAYMENT**

### **320-Hour Electrology & Laser Program Includes:**

- Tuition- \$7,400
- Registration- \$150 (non-refundable)
- Books/materials- \$350

**TOTAL: \$7,900**

## **TOTAL HOURS**

### **Definition of Clock Hours:**

\*A clock hour is defined as a minimum of 50 minutes of Supervised or Directed Instruction and appropriate breaks.

## **PROGRAM OBJECTIVE**

This program provides comprehensive didactic and practical training in Permanent Hair Removal/Reduction. Didactic training covers the biological study of the foundations of the skin and hair, and the modalities of Laser and Light-Based Devices, Thermolysis, Electrolysis, and the Blend.

## **PROGRAM DESCRIPTION**

Students will receive didactic training and be tested on the following subjects: Anatomy, Endocrinology, Bacteriology, Dermatology, Sterilization, Electricity, Laser Physics, Laser Safety, Skin Typing, Follicle insertions and treatment. Clear demonstration and practical training will be provided. Upon completion of the program, graduates will be eligible to apply for Licenses in the State of Florida. The Institute will assist in the selection of equipment necessary to practice Electrolysis, and/or career placement for graduates per their request.

Upon completion, students must apply for and pass the examination required by the section 478.45(2) Florida Statutes. Fees are established by the state of Florida.

## ELECTROLOGY PROGRAM CURRICULUM

<u>COURSE</u>		<u>CLOCK HOURS</u>
• E-101	<b>Introduction to the field of Electrolysis</b> Introduction to electrolysis techniques through Galvanic, Thermolysis, Blend, Laser and Light Based modalities; history of permanent hair removal, and general treatment procedures.	15
• E-102	<b>Electricity-Principles of Electricity and Epilator</b> Principles of electrology and epilator equipment functions and adjustments.	5
• E-103	<b>Laser and Light Based Hair Removal Physics</b> Study of traditional and coherent light, different types of laser and light-based hair removal devices and their history	5
• E-104	<b>Laser Safety and Precautions</b> Federal regulatory agencies and their roles in safety, treatment room considerations, eye safety for the operator and the patient, fire safety	5
• E-105	<b>Integumentary System</b> History & trichology of the skin, hair, and nails	6
• E-106	<b>Circulatory and Nervous System</b> Study of the nerves & vascular system, primary functions of the vascular and circulatory system, and the study of the two sub-systems that participate in circulation	6
• E-107	<b>Endocrinology</b> The study of the endocrine system and related diseases. The hormone producing glands, their influences over many other glands, and how disorders and medications effect hair growth.	6
• E-108	<b>Biology of Hair Growth</b> The intricate structure and development of the hair follicle, factors involved in hair growth, and technical analysis.	10
• E-109	<b>Skin Assessment</b> Study of the types, effects of specific currents, and effects of temporary removal. Be able to recognize the appearance of the skin and distinguish the different types in order to correctly use the machine settings	20

• <b>E-110</b>	<b>Blood Borne Pathogens</b>	<b>5</b>
	Study of blood borne pathogens with emphasis on Hepatitis, HIV/AIDS, and the legal and moral obligations to take necessary precautions for preventing the spread of diseases.	
• <b>E-111</b>	<b>Bacteriology &amp; Sterilization</b>	<b>7</b>
	Microbiology of the skin, Sanitation and Safety Producers including demonstrations in accord with 59R-56.001	
• <b>E-113</b>	<b>Clinic/Office Management</b>	<b>5</b>
	Client relations, communications, professional ethics, and management issues. Different aspects of managing a clinic or office.	
• <b>E-114</b>	<b>Laws &amp; Rules</b>	<b>5</b>
	Study of the rules under chapter 478, 455 FS. Study of electrolysis standards, training, registration, and licensure.	
• <b>E-115</b>	<b>Consultations</b>	<b>20</b>
	Oral and Written Client/ Practitioner, Telephone, and office.	
		<b>Total 120</b>

**Practical Application:**

• <b>CL-101</b>	<b>Co-ordination Skills with Probe and Forceps</b>	<b>5</b>
• <b>CL-102</b>	<b>Insertions</b>	<b>15</b>
• <b>CL-103</b>	<b>Sanitation/Sterilization</b>	<b>10</b>
• <b>CL-104</b>	<b>Hands-On Equipment Instruction – Thermolysis</b>	<b>10</b>
• <b>CL-105</b>	<b>Hands-On Equipment Instruction – Blend &amp; Galvanic</b>	<b>10</b>
• <b>CL-105</b>	<b>Hands-On Equipment Instruction – Laser &amp; Light Based</b>	<b>15</b>
• <b>CL-106</b>	<b>Client Pre/Post Treatment</b>	<b>10</b>
• <b>CL-107</b>	<b>Client Assessment</b>	<b>15</b>
• <b>CL-108</b>	<b>General Treatment Procedures for all Modalities</b>	<b>80</b>
• <b>CL-109</b>	<b>Consultation</b>	<b>15</b>
• <b>CL-110</b>	<b>Visuals/Library</b>	<b>5</b>
• <b>CL-110</b>	<b>Exam Review &amp; Preparation</b>	<b>10</b>
		<b>Total 200</b>
	<b>TOTAL HOURS</b>	<b>320</b>

## **FACIAL SPECIALTY PROGRAM (260 HOURS)**

This program is designed to specialize in the Cosmetology area of Facials, Skin Care, Massage, Make-up and Hair Removal. Upon the successful completion of the program and becoming registered, the individual is then qualified to enter the field of Skin Care, Cosmetics, Make-up and Hair Removal as a professional Skin Care Specialist.

### **DESCRIPTION OF INSTRUCTIONAL EQUIPMENT**

- 4 Facial Treatment Tables
- 2 Dazor Lamps
- 1 Steamers
- 1 Thermolysis/Galvanic Facial Machines
- 1 Wax Warmer
- 1 Sterilizer Cabinet
- 1 Halogen Lamp
- 1 Autoclave
- 1 Dry Heat Sterilizer
- 1 Microdermabrasion Machine
- 1 Woods Lamp

### **PAYMENT**

#### **260-Hour Skin Care Program Includes:**

- Tuition- \$3,400
- Registration- \$100
- Books/ Supplies- \$400

**TOTAL: \$3,900**

### **TOTAL HOURS**

#### **Definition of Clock Hours:**

\*A clock hour is defined as a minimum of 50 minutes of Supervised or Directed Instruction and appropriate breaks.

## **PROGRAM OBJECTIVE**

This program is designed to prepare the student to achieve certification of completion in the specialty area of facials. Upon receiving this certificate, the student will be eligible to apply for a facial Specialist Registration in Florida.

## **PROGRAM DESCRIPTION**

Enrolled students must complete a total of 260 hours and 100 services. Additionally, students must read the Milady's textbook, Standard Fundamental for Estheticians and score a 70% or better on each chapter test and the final exam. Florida State Statutes, Chapter 477, Section 61G5-22.015 (Minimum Curriculum for Facial Specialty Training)

## FACIAL SPECIALTY PROGRAM CURRICULUM

<b>COURSE</b>	<b><u>SERVICES</u></b>	<b>CLOCK HOURS</b>
• FSP-101	<b>Salon Conduct &amp; Ethics</b> <ul style="list-style-type: none"> <li>• The responsibilities of practitioners within professional guidelines in the workplace</li> </ul>	<b>2.00</b>
• FSP-102	<b>Sanitation &amp; Sterilization</b> <ul style="list-style-type: none"> <li>• Learning proper decontamination, significantly reducing disease producing organisms</li> </ul>	<b>10.00</b>
• FSP-103	<b>Florida Laws &amp; Rules</b> <ul style="list-style-type: none"> <li>• Study of Florida Statutes Chapter 477</li> </ul>	<b>5.00</b>
• FSP-104	<b>Facial Techniques &amp; Contraindications</b> <ul style="list-style-type: none"> <li>• Professional facial techniques and recognition of adverse responses</li> </ul>	<b>64.00</b>
• FSP-105	<b>Skin Theory, Diseases &amp; Disorders of the Skin</b> <ul style="list-style-type: none"> <li>• Understanding the role of the autoimmune system in relation to diseases and disorders. Microdermabrasion and chemical peels.</li> </ul>	<b>85.00</b>
• FSP-106	<b>Product Chemistry</b> <ul style="list-style-type: none"> <li>• Understanding composition, structures and properties of products used.</li> </ul>	<b>8.00</b>
• FSP-107	<b>Superfluous Hair Removal</b> <ul style="list-style-type: none"> <li>• Temporary methods of hair removal.</li> </ul>	<b>2.50</b>
• FSP-108	<b>Professional Make-up Techniques</b> <ul style="list-style-type: none"> <li>• Customized enhancement of facial features</li> </ul>	<b>2.00</b>
• FSP-109	<b>Basics of Electricity</b> <ul style="list-style-type: none"> <li>• Safe use of equipment commonly used.</li> </ul>	<b>8.00</b>
• FSP-110	<b>HIV/AIDS Awareness Course</b> <ul style="list-style-type: none"> <li>• Safety and precautions</li> </ul>	<b>4.00</b>
• FSP-111	<b>Business Practice and Marketing</b> <ul style="list-style-type: none"> <li>• Types of ownership, business record-keeping, selecting your job environment, resume preparation, interviewing techniques.</li> </ul>	<b>2.00</b>



## II PRACTICAL

		<b>Clock Hours</b>	<b>Procedures</b>
• FSP-201	Facials	40.00	40
• FSP-202	Manual Extractions	1.25	5
• FSP-203	Hair Removal	5.00	20
• FSP-204	Set up, Use & Maintenance of Electrical Devices	1.25	5
• FSP-205	Lash & Brow Tint	5.00	10
• FSP-206	Make-up Application	5.00	10
• FSP-207	Eyelash Application	10.00	10

**TOTAL HOURS: 260**

Upon completion students can apply to receive their state registration as a facial specialist. Fees are established by the state of Florida. There is no state exam required.